

A by-law relating generally to the conduct of the affairs of the

## **Canadian Society for Pelvic Medicine**

**BE IT ENACTED** as a by-law of the Society as follows:

### **Article I. The Society**

#### **Section 1.01 Name**

The name of the corporation is the Canadian Society for Pelvic Medicine (the "Society").

#### **Section 1.02 Principal offices**

The society shall maintain in the province of Ontario a registered office and a registered agent at such office, and may have other offices within or without the province of Ontario.

#### **Section 1.03 Organisation**

The Society is organized pursuant to the Canada Not-For-Profit Corporations Act S.C. 2009, c. 23 (the "Act") including the Regulations made pursuant to the Act, and any statute or regulations that may be substituted, as amended from time to time of the State of Illinois and does not contemplate pecuniary gain or profit to its members. The Society is organized exclusively for scientific purposes within the meaning of section 149(1)(l) of the Income Tax Act R.S.C., 1985, c. 1 (5th Supp.), as amended, or the corresponding provision of any future Canada income Tax law.

#### **Section 1.04 Definitions**

In this by-law and all other by-laws of the Corporation, unless the context otherwise requires:

"**articles**" means the original or restated articles of incorporation or articles of amendment, amalgamation, continuance, reorganization, arrangement or revival of the Corporation;

"**board**" means the board of directors of the Corporation and "director" means a member of the board;

"**by-law**" means this by-law and any other by-law of the Corporation as amended and which are, from time to time, in force and effect;

"**meeting of members**" includes an annual meeting of members or a special meeting of members; "special meeting of members" includes a meeting of any class or classes of members and a special meeting of all members entitled to vote at an annual meeting of members;

"**ordinary resolution**" means a resolution passed by a majority of not less than 50% plus 1 of the votes casted on that resolution;

"**pelvic floor medicine**" is the aspect of woman's health care concerned with the care of pelvic floor disorders such as urinary incontinence, pelvic organ prolapse, anal incontinence, chronic bladder and pelvic floor pain syndromes; such care includes these disorders' prevention and management: conservative, pharmaceutical, medical and surgical.

"**proposal**" means a proposal submitted by a member of the Corporation that meets the requirements of section 163 (Member Proposals) of the Act;

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**"Regulations"** means the regulations made under the Act, as amended, restated or in effect from time to time; and

**"special resolution"** means a resolution passed by a majority of not less than two-thirds (2/3) of the votes cast on that resolution.

#### Section 1.05 Interpretation

In the interpretation of this by-law, words in the singular include the plural and vice-versa, words in one gender include all genders, and "person" includes an individual, body corporate, partnership, trust and unincorporated organization. Other than as specified above, words and expressions defined in the Act have the same meanings when used in these by-laws.

#### Section 1.06 Execution of Documents

Deeds, transfers, assignments, contracts, obligations and other instruments in writing requiring execution by the Corporation may be signed by any two (2) of its officers or directors. In addition, the board may from time to time direct the manner in which and the person or persons by whom a particular document or type of document shall be executed. Any person authorized to sign any document may affix the corporate seal (if any) to the document. Any signing officer may certify a copy of any instrument, resolution, by-law or other document of the Corporation to be a true copy thereof.

#### Section 1.07 Financial Year

The financial year of the Corporation will begin on January 1 of each year.

#### Section 1.08 Banking Arrangements

The banking business of the Corporation shall be transacted at such bank, trust company or other firm or corporation carrying on a banking business in Canada or elsewhere as the board of directors may designate, appoint or authorize from time to time by resolution. The banking business or any part of it shall be transacted by an officer or officers of the Corporation and/or other persons as the board of directors may by resolution from time to time designate, direct or authorize.

#### Section 1.09 Borrowing Powers

The directors of the Corporation may, without authorization of the members,

- a. borrow money on the credit of the corporation;
- b. issue, reissue, sell, pledge or hypothecate debt obligations of the corporation;
- c. give a guarantee on behalf and
- d. mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the corporation, owned or subsequently acquired, to secure any debt obligation of the corporation.

## Section 1.10 Annual Financial Statements

The Corporation shall send to the members a copy of the annual financial statements and other documents referred to in subsection 172(1) (Annual Financial Statements) of the Act or a copy of a publication of the Corporation reproducing the information contained in the documents. Instead of sending the documents, the Corporation may send a summary to each member along with a notice informing the member of the procedure for obtaining a copy of the documents themselves free of charge. The Corporation is not required to send the documents or a summary to a member who, in writing, declines to receive such documents.

## Article II. Objectives and Purposes

### Section 2.01 Mission Statement

A not-for-profit society devoted to bringing health care workers together who have an interest in Pelvic Floor Medicine and Reconstructive Surgery, focusing on women. To promote excellence in care, education and research in this area and to create a collaborative multidiscipline group that advocates for better health for those affected by pelvic floor disorders.

### Section 2.02 Objectives: Objectives of the Society will be:

- a. To disseminate information regarding progress in female pelvic medicine [including: prevention, conservative management and pharmaceutical management] and reconstructive surgery
- b. To provide the opportunity for the exchange of experiences and opinion through discussion, study and publications in this field
- c. To encourage original multidisciplinary research in this discipline
- d. To promote the acquisition of knowledge and improve multidisciplinary clinical training in female pelvic medicine and reconstructive surgery

## Article III. Membership

### Section 3.01 Membership Conditions

Subject to the articles, there shall be two classes of voting members in the Corporation. Membership in the Corporation shall be available only to individuals interested in furthering the Corporation's purposes and who have applied for and been accepted into membership in the Corporation by resolution of the board or in such other manner as may be determined by the board. Each member shall be entitled to receive notice of, attend and vote at all meetings of the members of the Corporation. Pursuant to subsection 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendments to this section of the by-laws if those amendments affect membership rights and/or conditions described in paragraphs 197(1)(e), (h), (l) or (m).

Regular members: Individual who hold an active MD license, or an active license to practice as a registered nurse, nurse practitioner, continence advisor, or physiotherapist, and are actively engaged in practice related to female pelvic medicine and reconstructive surgery shall be allowed to be a member. Individuals who are researchers and actively engaged in research related to female pelvic medicine and reconstructive surgery shall also be allowed to become members. Regular members are eligible to vote and hold office.

Student members: Individuals enrolled in accredited programs for regulated professions related to the practice of female pelvic medicine and reconstructive surgery, with validation of enrollment, shall be allowed to become student members. Student members will not be entitled to vote or hold office/leadership positions. Student members may serve on committees.

Lifetime members: Lifetime members are those members in good standing who after five years of regular membership, upon reaching the age of 65 or who withdraw from professional activity, shall be made life members upon their written request and approval of the Board of Directors. Lifetime members shall not be required to pay dues. They remain eligible to vote and serve on committees.

Honorary members: Honorary members are those persons of distinction who have significantly contributed to the field of female pelvic medicine and reconstructive surgery and are appointed by the Board of Directors. Honorary members shall not be required to pay dues, nor will they be entitled to vote or hold office.

Invited members: Individual who are not included in the regular members' definition, but who are actively engaged in the care and support of women with pelvic floor dysfunction. These members must be invited by two regular members in good standing and application accepted by the Board.

### Section 3.02 Membership dues

Dues are established by the Board of Directors.

### Section 3.03 Friends of CSPM

Companies in good standing which furnish goods or services for the field of female pelvic medicine and reconstructive surgery and their employees can become Friends of the CSPM. Full disclosure of corporate affiliation Friends do not vote. Dues are established by the Board of Directors.

### Section 3.04 Failure to pay

Members shall be notified electronically of the membership dues at any time payable by them and, if any are not paid within one (1) calendar month of the membership renewal date the members in default shall receive one (1) electronic reminder and if they are not paid within one (1) calendar month, shall automatically cease to be members of the Corporation.

### Section 3.05 Refunds

No dues will be refunded under any circumstances.

### Section 3.06 Termination of Membership

A membership in the Corporation is terminated when:

- a. the member dies or resigns;
- b. the member is expelled or their membership is otherwise terminated
- c. in accordance with the articles or by-laws;
- d. the member's term of membership expires; or
- e. the Corporation is liquidated and dissolved under the Act.

### Section 3.07 Effect of Termination of Membership

Subject to the articles, upon any termination of membership, the rights of the member, including any rights in the property of the Corporation, automatically cease to exist.

### Section 3.08 Discipline of Members

The board shall have authority to suspend or expel any member from the Corporation for any one or more of the following grounds:

- a. violating any provision of the articles, by-laws, or written policies of the Corporation;
- b. carrying out any conduct which may be detrimental to the Corporation as determined by the board in its sole discretion;
- c. for any other reason that the board in its sole and absolute discretion considers to be reasonable, having regard to the purpose of the Corporation.

In the event that the board determines that a member should be expelled or suspended from membership in the Corporation, the president, or such other officer as may be designated by the board, shall provide twenty (20) days' notice of suspension or expulsion to the member and shall provide reasons for the proposed suspension or expulsion. The member may make written submissions to the president, or such other officer as may be designated by the board, in response to the notice received within such twenty (20) day period. In the event that no written submissions are received by the president, the president, or such other officer as may be designated by the board, may proceed to notify the member that the member is suspended or expelled from membership in the Corporation. If written submissions are received in accordance with this section, the board will consider such submissions in arriving at a final decision and shall notify the member concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The board's decision shall be final and binding on the member, without any further right of appeal.

## Article IV. Members' Meetings and Voting

### Section 4.01 Notice of Members' Meeting

Notice of the time and place of a meeting of members shall be given to each member entitled to vote at the meeting by telephonic, electronic or other communication facility to each member entitled to vote at the meeting, during a period of 21 to 35 days before the day on which the meeting is to be held. If a member requests that the notice be given by non-electronic means, the notice will be sent by mail, courier or personal delivery. Pursuant to subsection 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendment to the by-laws of the Corporation to change the manner of giving notice to members entitled to vote at a meeting of members.

### Section 4.02 Members Calling a Members' Meeting

The board of directors shall call a special meeting of members in accordance with Section 167 of the Act, on written requisition of members carrying not less than 5% of the voting rights. If the directors do not call a meeting within twenty-one (21) days of receiving the requisition, any member who signed the requisition may call the meeting.

### Section 4.03 Absentee Voting at Members' Meetings

Pursuant to section 171(1) (Absentee Voting) of the Act, a member entitled to vote at a meeting of members may vote by means of a telephonic, electronic or other communication facility if the Corporation has a system that:

- a. enables the votes to be gathered in a manner that permits their subsequent verification, and
- b. permits the tallied votes to be presented to the Corporation without it being possible for the Corporation to identify how each member voted.

Pursuant to subsection 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendment to the by-laws of the Corporation to change this method of voting by members not in attendance at a meeting of members.

### Section 4.04 Cost of Publishing Proposals for Members' Meetings

The member who submitted the proposal shall pay the cost of including the proposal and any statement in the notice of meeting at which the proposal is to be presented unless otherwise provided by ordinary resolution of the members present at the meeting.

### Section 4.05 Place of Members' Meeting

Subject to compliance with section 159 (Place of Members' Meetings) of the Act, meetings of the members may be held at any place within Canada determined by the board or, if all of the members entitled to vote at such meeting so agree, outside Canada.

### Section 4.06 Persons Entitled to be Present at Members' Meetings

The only persons entitled to be present at a meeting of members shall be those entitled to vote at the meeting, the directors and the public accountant of the Corporation and such other persons who are entitled or required under any provision of the Act, articles or by-laws of the

Corporation to be present at the meeting. Any other person may be admitted only on the invitation of the chair of the meeting or by resolution of the members.

#### Section 4.07 Chair of Members' Meetings

In the event that the chair of the board and the vice-chair of the board are absent, the members who are present and entitled to vote at the meeting shall choose one of their number to chair the meeting.

#### Section 4.08 Quorum at Members' Meetings

A quorum at any meeting of the members (unless a greater number of members are required to be present by the Act) shall be 20 voting members of the members entitled to vote at the meeting. If a quorum is present at the opening of a meeting of members, the members present may proceed with the business of the meeting even if a quorum is not present throughout the meeting.

#### Section 4.09 Votes to Govern at Members' Meetings

At any meeting of members every question shall, unless otherwise provided by the articles or by-laws or by the Act, be determined by a majority of the votes cast on the questions. In case of an equality of votes either on a show of hands or on a ballot or on the results of electronic voting, the chair of the meeting in addition to an original vote shall have a second or casting vote.

#### Section 4.10 Participation by Electronic Means at Members' Meetings

If the Corporation chooses to make available a telephonic, electronic or other communication facility that permits all participants to communicate adequately with each other during a meeting of members, any person entitled to attend such meeting may participate in the meeting by means of such telephonic, electronic or other communication facility in the manner provided by the Act. A person participating in a meeting by such means is deemed to be present at the meeting. Notwithstanding any other provision of this by-law, any person participating in a meeting of members pursuant to this section who is entitled to vote at that meeting may vote, in accordance with the Act, by means of any telephonic, electronic or other communication facility that the Corporation has made available for that purpose.

#### Section 4.11 Members' Meeting Held Entirely by Electronic Means

Meetings of members may be held entirely by telephonic, an electronic or other communication facility.

### Article V. Officers of the Society

#### Section 5.01 Interim Board

At its inception, an Interim Founding Board of Directors shall be created immediately and be in office until the second annual meeting, prior to which a nomination process will take place and at which election will be held. This interim Founding Board will consist of a President, Vice-President, Secretary, Treasurer, and three Directors-at-large: an Allied Health directory, and a Western Society of Pelvic Medicine and Eastern Society of Pelvic Medicine Directors.

#### Section 5.02 Number of Directors

The elected board shall consist of the number of directors specified in the articles. If the articles

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provide for a minimum and maximum number of directors, the board shall be comprised of the fixed number of directors as determined from time to time by the members by ordinary resolution or, if the ordinary resolution empowers the directors to determine the number, by resolution of the board. In the case of a soliciting corporation the minimum number of directors may not be fewer than three (3), at least two of whom are not officers or employees of the Corporation or its affiliates.

#### Section 5.03 Term of Office of Directors

The directors shall be elected to hold office for a two (2) year term, each term starting on January 1.

#### Section 5.04 Calling of Meetings of Board of Directors

Meetings of the board may be called by the chair of the board, the vice-chair of the board or any two (2) directors at any time; provided that for the first organization meeting following incorporation, such meeting may be called by any director or incorporator. If the Corporation has only one director, that director may call and constitute a meeting.

#### Section 5.05 Notice of Meeting of Board of Directors

Notice of the time and place for the holding of a meeting of the board shall be given in the manner provided in the section on giving notice of meeting of directors of this by-law to every director of the Corporation not less than 60 days before the time when the meeting is to be held. Notice of a meeting shall not be necessary if all of the directors are present, and none objects to the holding of the meeting, or if those absent have waived notice of or have otherwise signified their consent to the holding of such meeting. Notice of an adjourned meeting is not required if the time and place of the adjourned meeting is announced at the original meeting. Unless the by-law otherwise provides, no notice of meeting need specify the purpose or the business to be transacted at the meeting except that a notice of meeting of directors shall specify any matter referred to in subsection 138(2) (Limits on Authority) of the Act that is to be dealt with at the meeting.



### Section 5.06 Regular Meetings of the Board of Directors

The board may appoint a day or days in any month or months for regular meetings of the board at a place and hour to be named. A copy of any resolution of the board fixing the place and time of such regular meetings of the board shall be sent to each director forthwith after being passed, but no other notice shall be required for any such regular meeting except if subsection 136(3) (Notice of Meeting) of the Act requires the purpose thereof or the business to be transacted to be specified in the notice.

### Section 5.07 Votes to Govern at Meetings of the Board of Directors

At all meetings of the board, every question shall be decided by a majority of the votes cast on the question. In case of an equality of votes, the chair of the meeting in addition to an original vote shall have a second or casting vote.

### Section 5.08 Committees of the Board of Directors

The board may from time to time appoint any committee or other advisory body, as it deems necessary or appropriate for such purposes and, subject to the Act, with such powers as the board shall see fit. Any such committee may formulate its own rules of procedure, subject to such regulations or directions as the board may from time to time make. Any committee member may be removed by resolution of the board of directors.

The standing committees shall consist of the Research and Development, the Education, the Finance, the Scientific Meeting, and the Nominating Committee. Each committee shall keep regular minutes of their proceedings and report the same to the Secretary as well as the membership at the annual Members' Meeting. The Board of Directors shall establish terms of reference for each committee, including information such as the committee's responsibilities, the committee's composition and terms or references. Each committee chair is appointed by the President (except for the Finance Committee, whose chair is the elected Treasurer, and the Nominating Committee, whose chair is the Immediate Past President):

- a. Research and Development Committee: This committee shall serve to review current developments and practices and to issue reports on these topics to the members. This committee shall also act to encourage and coordinate research activities amongst the membership throughout the world.
- b. Education Committee:  
This committee shall serve to establish educational objectives and goals as well as to organize any educational courses to be sponsored by the Society. The Education Committee shall also aid the Scientific Meeting Committee Chair in the organization of the Society's annual scientific sessions.
- c. Finance Committee: This committee shall serve to oversee the financial management and investments for the Society. The Treasurer serves as the Chair of this committee.
- d. Scientific Meeting Committee: This committee shall serve to organize the scientific program of the Society's Annual Meeting. The committee is responsible for ensuring the highest possible scientific quality by considering the format of the meeting and the facilities and by majority approval of all the abstracts and invited speakers.
- e. Nominating Committee: This committee shall serve to oversee the nomination process; prepare and submit to the Board of Directors a slate of nominees and ensure the slate represents both the geographic and multidisciplinary demographics of the Society's

membership. At the committee's discretion, one, two, or more candidates may be suggested for each open position. Following confirmation by the Board of Directors, the committee shall present the slate to the membership. The Nominating Committee will be chaired by the Immediate Past President and shall further consist of the President, Secretary, and two members appointed by the President. Positions requiring nominations include: President Elect, Secretary, Treasurer, Eastern Director-at-large, Western Director-at-large, Eastern Allied Health Director-at-large, and Western Allied Health Director-at-large. Any person nominated shall have given his/her prior consent. A call for nominations will be issued to the membership, and submissions must be qualified, inter alia, with curriculum vitae, position statements and records of involvement as described in the CSPM Policies. The CSPM Executive Office will not assist candidates in campaigning or canvassing.

#### Section 5.09 Election of Officers

A slate of candidates for officer positions will be presented to the membership each year at the time of the Members' Meeting or electronically. Votes for election of officers of the Society may be cast by electronic submission.

#### Section 5.10 Description of Offices

All officers must be members in good standing and be nominated and elected by membership. Industry members cannot run for a Board of Director position. In case of a tied vote, the President has the final say.

- a. President –the president shall be the chief executive officer of the Corporation and shall be responsible for implementing the strategic plans and policies of the Corporation. The president or his/her designee shall preside over all meetings of the Society. The president may appoint committees as deemed necessary for the proper functioning of the Society. The president shall, subject to the authority of the board, have general supervision of the affairs of the Corporation. The president's term of office shall be for 2 (two) years and a president may not serve for successive terms. Following the term as president, he/she serves a 2 (two)-year term as the immediate past president on the Board of Directors.
- b. President Elect –if the president is absent or is unable or refuses to act, the president elect, shall, when present, preside at all meetings of the Board of Directors and of the members. The president elect shall have such other duties and powers as the board may specify. The president elect's term of office shall be 2 (two) years. He/she will serve a term as president of the Society immediately following the term of president elect. A president elect may not serve for successive terms.
- c. Secretary –the secretary shall attend and be the secretary of all meetings of the board, members and committees of the board. The secretary shall enter or cause to be entered in the Corporation's minute book, minutes of all proceedings at such meetings; the secretary shall give, or cause to be given, as and when instructed, notices to members, directors, the public accountant and members of committees; the secretary shall be the custodian of all books, papers, records, documents and other instruments belonging to the Corporation. The secretary's term of office shall be 2 (two) years, renewable once.

- d. Treasurer – the treasurer:
  - (i) shall ensure that sound financial records are kept, sound financial practices are in place, that appropriate financial reports are provided on a regular basis to the board and that necessary bank accounts for the Society’s funds are established.
  - (ii) will be the primary contact with the office in the development of a budget for the board’s consideration.
  - (iii) shall submit a financial report to the membership of the Society for its review at the Society’s annual Members’ Meeting.

The Treasurer’s term of office shall be 2 (two) years, renewable once.
- e. Immediate Past President - The immediate past president shall serve as the spokesperson of the past presidents and shall serve in other capacities as outlined by the president. The immediate past president’s term shall be 2 (two) years and is not renewable.
- f. Western Director-at-large – the Western director-at-large shall be a voting member originating from British Columbia, Alberta, Saskatchewan, Manitoba, Yukon or Northwest Territories. The Western director-at-large’s term shall be 2 (two) years, renewable once.
- g. Eastern Director-at-large – The Eastern director-at-large shall be a voting member originating from Ontario, Québec, New Brunswick, Nova Scotia, Newfoundland and Labrador, Prince Edward Island or Nunavut. The Eastern director-at-large’s term shall be 2 (two) years, renewable once.
- h. Allied Health Director-at-large (2 positions: Eastern, Western) – allied health director-at-large shall be a voting member who is a registered nurse, nurse practitioner, continence advisor, or physiotherapists. The allied health director-at-large’s term shall be 2 (two) years, renewable once.

#### Section 5.11 Vacancy in Office

In the absence of a written agreement to the contrary, the board may remove, whether for cause or without cause, any officer of the Corporation. Unless so removed, an officer shall hold office until the earlier of:

- a. the officer's successor being appointed,
- b. the officer's resignation,
- c. such officer ceasing to be a director (if a necessary qualification of appointment)
- d. such officer's death.

If the office of any officer of the Corporation shall be or become vacant, the directors may, by resolution, appoint a person to fill such vacancy.

#### Section 5.12 Method of Giving Any Notice

Any notice (which term includes any communication or document), other than notice of a meeting of members or a meeting of the board of directors, to be given (which term includes sent, delivered or served) pursuant to the Act, the articles, the by-laws or otherwise to a member, director, officer or member of a committee of the board or to the public accountant shall be sufficiently given:

- a. if delivered personally to the person to whom it is to be given or if delivered to such person's address as shown in the records of the Corporation or in the case of notice to a director to the latest address as shown in the last notice that was sent by the Corporation in accordance with section 128 (Notice of directors) or 134 (Notice of change of directors);
- b. if mailed to such person at such person's recorded address by prepaid ordinary or air mail;
- c. if sent to such person by telephonic, electronic or other communication facility at such person's recorded address for that purpose; or
- d. if provided in the form of an electronic document in accordance with Part 17 of the Act.

A notice so delivered shall be deemed to have been given when it is delivered personally or to the recorded address as aforesaid; a notice so mailed shall be deemed to have been given when deposited in a post office or public letter box; and a notice so sent by any means of transmitted or recorded communication shall be deemed to have been given when dispatched or delivered to the appropriate communication company or agency or its representative for dispatch. The secretary may change or cause to be changed the recorded address of any member, director, officer, public accountant or member of a committee of the board in accordance with any information believed by the secretary to be reliable. The declaration by the secretary that notice has been given pursuant to this by-law shall be sufficient and conclusive evidence of the giving of such notice. The signature of any director or officer of the Corporation to any notice or other document to be given by the Corporation may be written, stamped, type-written or printed or partly written, stamped, type-written or printed.

## Article VI. Complaints Procedure and Disciplinary process

### Section 6.01 Mediation and Arbitration

Disputes or controversies among members, directors, officers, committee members, or volunteers of the Corporation are as much as possible to be resolved in accordance with mediation and/or arbitration as provided in the section on dispute resolution mechanism of this by-law.

### Section 6.02 Dispute Resolution Mechanism

In the event that a dispute or controversy among members, directors, officers, committee members or volunteers of the Corporation arising out of or related to the articles or by-laws, or out of any aspect of the operations of the Corporation is not resolved in private meetings between the parties then without prejudice to or in any other way derogating from the rights of the members, directors, officers, committee members, employees or volunteers of the Corporation as set out in the articles, by-laws or the Act, and as an alternative to such person instituting a law suit or legal action, such dispute or controversy shall be settled by a process of dispute resolution as follows:

- a. The dispute or controversy shall first be submitted to a panel of mediators whereby the one party appoints one mediator, the other party (or if applicable the board of the Corporation) appoints one mediator, and the two mediators so appointed jointly appoint a third mediator. The three mediators will then meet with the parties in question in an attempt to mediate a resolution between the parties.

- b. The number of mediators may be reduced from three to one or two upon agreement of the parties.
- c. If the parties are not successful in resolving the dispute through mediation, then the parties agree that the dispute shall be settled by arbitration before a single arbitrator, who shall not be any one of the mediators referred to above, in accordance with the provincial or territorial legislation governing domestic arbitrations in force in the province or territory where the registered office of the Corporation is situated or as otherwise agreed upon by the parties to the dispute. The parties agree that all proceedings relating to arbitration shall be kept confidential and there shall be no disclosure of any kind. The decision of the arbitrator shall be final and binding and shall not be subject to appeal on a question of fact, law or mixed fact and law.

All costs of the mediators appointed in accordance with this section shall be borne equally by the parties to the dispute or the controversy. All costs of the arbitrators appointed in accordance with this section shall be borne by such parties as may be determined by the arbitrators.

## Article VII. Miscellaneous

### Section 7.01 Invalidity of any Provisions of this By-law

The invalidity or unenforceability of any provision of this by-law shall not affect the validity or enforceability of the remaining provisions of this by-law.

### Section 7.02 Omissions and Errors

The accidental omission to give any notice to any member, director, officer, member of a committee of the board or public accountant, or the non-receipt of any notice by any such person where the Corporation has provided notice in accordance with the by-laws or any error in any notice not affecting its substance shall not invalidate any action taken at any meeting to which the notice pertained or otherwise founded on such notice.

### Section 7.03 By-laws and Effective Date

Subject to the articles, the board of directors may, by resolution, make, amend or repeal any by-laws that regulate the activities or affairs of the Corporation. Any such by-law, amendment or repeal shall be effective from the date of the resolution of directors until the next meeting of members where it may be confirmed, rejected or amended by the members by ordinary resolution. If the by-law, amendment or repeal is confirmed or confirmed as amended by the members it remains effective in the form in which it was confirmed. The by-law, amendment or repeal ceases to have effect if it is not submitted to the members at the next meeting of members or if it is rejected by the members at the meeting.

This section does not apply to a by-law that requires a special resolution of the members according to subsection 197(1) (fundamental change) of the Act because such by-law amendments or repeals are only effective when confirmed by members.